

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	David Hopes, Head of Service, Leeds Museum & Galleries		Telephone number: 0113 378 4047
Subject²:	Arts Council England Museum Estate and Development Fund (MEND) Award – Leeds Industrial Museum		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer, Culture & Economy, has approved the following:</p> <ul style="list-style-type: none"> • Acceptance of a grant from the Arts Council England (ACE) Museum Estate and Development Fund of £653,000 towards a project to address backlog maintenance issues for the Drying House and Engine Shed structures and iconic landmark chimney stack at Leeds Industrial Museum • Requesting that this decision is exempt from call-in due to the reasons outlined in paragraphs 18 and 19 of the main report. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>This external funding, with contribution from LCC Asset Management and Finance of £113,000, will allow Leeds City Council to carry out immediate and essential works to improve the site's core infrastructure, improve collections care conditions, improve accessibility, leading to the</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

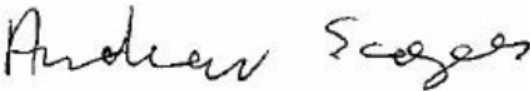
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>reopening of a public gallery space, which have been closed since the 2015 floods. The funding will also enable the Engine Shed roof to be replaced (and raised) and will utilise the newly constructive flood alleviation wall at site.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>LCC could have rejected the grant offer but with no alternative funding available for work of this nature, and because of the opportunity to facilitate these changes to fit with the schedule of the flood alleviation works, it was decided to accept and proceed with the works.</p>
Affected wards:	All wards - will significantly improve the infrastructure, re-open gallery space to the public and improve accessibility
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The Executive Member for Economy, Culture and Education has been briefed on this decision on the 17 March 2022.</p> <p>Councillor Andrew Scopes – Scrutiny Chair, Resources & Strategy Scrutiny Board</p>
	<p>Ward Councillors</p> <p>N/A</p>
	<p>Others</p> <p>Senior Management Team, LMG</p> <p>Eve Roodhouse, Chief Officer, Culture & Economy</p>
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>18/03/2022</p>
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	<p>LCC received confirmation of the money on 17/03/2022 and this was the earliest opportunity following discussions with ACE about the amended timetable that a key decision form could be submitted, allowing less than 28 days to clear. Approval is needed before 25/03/2022.</p> <p>Due to the short timescales presented for the consideration of this funding, it has not been possible to place this decision on the List of Forthcoming Key Decisions with the requisite 28 clear calendar days' notice. In accordance with the Special Urgency provisions of the constitution the Chair of the Strategy and Resources has been advised of the intended decision and has approved.</p> <p>It is further requested that this report is exempted from the Call In process due to the short timescales provided by this process and the need to progress with this bid in line with the deadlines involved. Should the decisions, referred to within this report, be delayed by the operation of the call-in mechanism, the Council would lose the opportunity to receive this funding.</p>	
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date 24 March 2022</p> <p></p> <p>Councillor Andrew Scopes, Chair of Resources & Strategy Scrutiny Board</p>	
Publication of report⁶	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p> <hr/> <p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>	
Call In	<p>Is the decision available⁷ for call-in? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p> <p>It is requested that this report is exempted from the Call In process due to the short timescales provided by this process and the need to progress with this bid in line with the deadlines involved. Should the decisions, referred to within this</p>	

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	report, be delayed by the operation of the call-in mechanism, the Council would lose the opportunity to receive this funding.	
Approval of Decision	Authorised decision maker ⁸ Eve Roodhouse, Chief Officer Economy and Culture	
	Signature 	Date 23 March 2022

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.